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OCTOBER 19-21, 2026
TORONTO, ONTARIO

IN PARTNERSHIP WITH



ETC 2026

Energare Center | October 19-21, 2026| Toronto, Canada

ETC+ 2026 Meeting Room Rules and Regulations

In consideration for the right to reserve a meeting room through ETC Joint Venture (“ETC” or “Show Management”) during the Term of this Agreement, Company (“Exhibitor and/or Sponsor”) agrees to the following:

1. Any company applying for a Meeting Room must be an exhibiting and/or sponsoring company at ETC2026 with a minimum expense of \$15,000 CAD. Show Management has the final authority to approve or deny any request for a meeting room reservation. We will identify 3 types of meeting rooms: Regular Meeting Rooms inside Expo Hall, Sustainability Sponsorship Meeting Rooms, and Private Meeting Rooms at the Automotive Building.
2. Regular Meeting rooms may only be used for meetings. Seminars, training, receptions or meetings specifically promoted to attendees are prohibited and may not occur during official conference events. If meeting space is used for unauthorized functions, Show Management reserves the right to revoke and reassign space and all payments will be forfeited. ONLY for Sustainability Sponsorship Meeting Rooms and Private Meeting Rooms, the content and schedule of their training need to be approved by show management at least 1 month prior to the event.
3. All types of Meeting rooms will be assigned by Show Management based on First Rights from 2025 participation and then in the order requests are received. The meeting room user will be responsible for making all arrangements above and beyond what is included in the meeting room (i.e. audio-visual, food and beverage, decorations) directly with ETC 2026 approved vendors. The meeting room user will be responsible for all obligations relating to such arrangements, including full payment for all goods and services ordered.
4. Any damage assessments identified by the (event space) or contracted hotels within the meeting room, are the sole responsibility of the meeting room user, and meeting room user will indemnify, defend and hold harmless ETC Joint Venture from and against any such damage assessments or other losses or injuries caused by meeting room user, its guests, invitees and employees.

5. The meeting room user agrees to abide by any rules and regulations, exclusive service providers, and other requirements as set forth by Show Management and the (event space).
6. A non-refundable 50% deposit will be due immediately with a signed contract upon meeting room reservation. The remainder of the balance is due no later than 30 days of invoicing/reservation date and/or 45 days prior to event start date, whichever comes earlier. Any meeting room booked after August 1, 2026, will require 100% full payment at the time of booking. **Wire transfer payments are subject to a \$50.00 processing fee per transaction, and this amount should be added to the total due on the invoice. Credit card payments are subject to a 3.5% processing fee per transaction, and this amount will be added to the total due.**
7. If appropriate payments are not received within the aforementioned time frames, meeting room orders will no longer be guaranteed and are subject to cancellation, reduction, and resale at the direction of Show Management. If meeting room payments are not paid in full 45 days prior to the event, the meeting room orders may be cancelled, and no previous meeting room payments will be refunded. Any unpaid balances by this date will result in a meeting room cancellation with applicable cancellation fees as noted below.

Cancellation of your exhibit and/or sponsorship will automatically cancel the reservation of the Meeting Room(s) and cancellation fees will apply as follows: Meeting Room cancellations initiated on or before June 1st, 2026, will be subject to a \$100 cancellation fee. Any Meeting Room cancellation after June 1, 2026, will incur a cancellation penalty equivalent to 100% of the Meeting Room orders.

8. No Exhibitor or Sponsor may assign, sublet the whole or any part of the space allotted.
9. If, in the sole judgment of Show Management, the venue for the event becomes unsuitable or unavailable for occupancy, or if its use is significantly disrupted due to circumstances such as a strike, embargo, injunction, acts of war, terrorism, natural disasters, fires, or any state of emergency declared by a government authority—essentially any event beyond Show Management's control—Show Management may cancel the event. In such cases, the Company reserving the meeting room waives any claims against Show Management for damages or expenses and agrees that a refund of all amounts paid to Show Management under this agreement will fully satisfy any



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claims. If the event is postponed, all funds for the reserved meeting rooms will be applied to the rescheduled event.